

Candidate Qualification Verification Form

AXELOS.com

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1 Personal Details

Please complete the following sections providing as much information as possible in order to verify your qualification.

If your Examination Institute was APMG, please check the APMG Candidate Portal before filling in this form, otherwise please complete this form and submit it to us.

If you completed your certification ***prior to 1 July 2013***, and wish to obtain verification, please contact your Examination Institute in the first instance to make a data portability request.

Your Details	
First Name:	
Surname:	
Address (at time of Exam registration):	
Email (at time of Exam registration):	
Address (current):	
Email (current):	
Date of Birth (DD/MM/YY):	

2 Details of your qualification

Please select the qualification(s) for which you are requesting verification or a replacement certificate. Unfortunately, AXELOS are not able to provide replacement certificates. Once your details have been verified a confirmation letter will be sent to you via email.

2.1 ITIL QUALIFICATIONS

ITIL	Qualification	Candidate number	Date of examination (if not know, provide approximate date)	Name of Accredited Training Organization	Name of Examination Institute	
ITIL	Foundation				Choose an item.	
	Practitioner				Choose an item.	
			<i>Intermediate modules: Service Lifecycle modules</i>			
	Service Strategy (SS)				Choose an item.	
	Service Design (SD)				Choose an item.	
	Service Transition (ST)				Choose an item.	
	Service Operation (SO)				Choose an item.	
	Continual Service Improvement (CSI)				Choose an item.	
			<i>Intermediate modules: Service Capability modules</i>			

	Operational Support and Analysis (OSA)				Choose an item.
	Planning, Protection and Optimization (PPO)				Choose an item.
	Release, Control and Validation (RCV)				Choose an item.
	Service Offerings and Agreements (SOA)				Choose an item.
	<i>Higher level qualifications</i>				
	MALC				Choose an item.
	Expert				Choose an item.
	Master				Choose an item.

2.2 PPM QUALIFICATIONS

	Qualification	Candidate Number	Date of exam	Name of Accredited Training Organisation	Name of Examination Institute
PRINCE2	Foundation				Choose an item.
	Practitioner				Choose an item.
	Practitioner Re-registration				Choose an item.
PRINCE2 Agile	Foundation				Choose an item.
	Practitioner				Choose an item.
MSP	Foundation				Choose an item.
	Practitioner				Choose an item.
	Advanced Practitioner (AP)				Choose an item.
	Practitioner Re-registration				Choose an item.
	Advanced Practitioner Re-registration				Choose an item.
					Choose an item.

MoR	Foundation				
	Practitioner				Choose an item.
	Practitioner Re-registration				Choose an item.
P30	Foundation				Choose an item.
	Practitioner				Choose an item.
	Practitioner Re-registration				Choose an item.
MoP	Foundation				Choose an item.
	Practitioner				Choose an item.
MoV	Foundation				Choose an item.
	Practitioner				Choose an item.

2.3 RESILIA

RESILIA	Foundation				Choose an item.
	Practitioner				Choose an item.

3 Replacement Certificates

Unfortunately, AXELOS are not able to provide replacement certificates. Once your details have been verified a confirmation letter will be sent to you via email.

For candidates who require a confirmation letter, please check this box and state the reason for your request:

4 Qualification Verification/ Successful Candidates Register

If you require verification of your qualification and opted to appear on the successful candidate register at the time of your examination, you can search for your record on the [AXELOS Successful Candidates Register](#) using either your name and surname or candidate number.

If you did not opt in to appear on the successful candidate register at the time of your examination, based on the information provided in this form, we will verify in writing, the details of your qualification(s) that we hold on record, as reported by your examination institute.

If you wish for your qualification(s) to appear on the [AXELOS Successful Candidates Register](#), please check this box .

The purpose of the [AXELOS Successful Candidates Register](#) is to easily verify your qualifications in the future.

5 Confidentiality

Under Data Protection legislation AXELOS safeguards the confidentiality of personal information and in this instance will not use the information provided within, for any reason than that for the identification of the candidate qualification.

6 Declaration

I hereby permit AXELOS to use the information submitted in this form for verification of my qualification and for the reissue of my certificate.

Signature	Date
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7 Submission Details

Please submit this completed form to accreditation@AXELOS.com

