

Bermuda Criminal Records (National) Consent Form & Ordering Instructions

Updated: 04 Dec 2024



Required Form & Document Names

[BM-Criminal Natl Form IC-1.pdf](#)

Purpose

Criminal record history is obtained from the Bermuda Police Service. Third party access to Bermuda criminal records is allowed only if the subject has provided special authorization. The Bermuda Police Service Application for a Criminal Records Check and the Letter of Authority provide this authorization. The First Advantage local fulfillment partner's name is listed on the Letter of Authorization as the entity that will be obtaining the criminal record results on behalf of the subject.

Links

The link to the Bermuda Police Services is: <http://www.police.bm/>

Required Documents for the Search:

Letter of Authority

- Complete the document in **BLACK INK**
- Print the answers, do not use cursive to complete form (except signature)
- Check the box of the time span that applies for which records are required (3 years, 5 years, 7 years or from 1996 to present)
- Date of birth is required to be in DD/MONTH /YYYY format (Example: 1 January 2020)
- Indicate current address (not required to be from Bermuda)
- If current address is not from Bermuda, last registered Bermuda address listed in previous address
- Include both passport number and Driver's License Number o If subject does not have a driver's license, list N/A
- At least one phone number must be provided
- Check box that states "I authorize ___ to collect on my behalf" – DO NOT tick "I collect box" o Print name of authorized representative: Milika Nicole Seymour, Administrative Assistant/Consultant
- Sign form in black ink
- Date of signature to remain blank, this will be completed by authorities when processing application

Proof of Identity

- Passport ID page and Driver's License are required
- Name on ID must match name on form, exactly.
 - o If the applicant does not have a passport – then provide a copy of the driver's license and birth certificate.
- Scanned, legible color copy is required

